



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		RAIDIGHI COLLEGE
Name of the head of the Institution		DR. SASABINDU JANA
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03174270761
Mobile no.		9735310008
Registered Email		raidighicollege95@gmail.com
Alternate Email		raidighicollege95naac@gmail.com
Address		PO and PS - RAIDIGHI
City/Town		SOUTH 24 PARGANAS
State/UT		West Bengal
Pincode		743383
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. SISIR CHATTERJEE
Phone no/Alternate Phone no.	03174270761
Mobile no.	9433603681
Registered Email	raidighicollege95@gmail.com
Alternate Email	raidighicollege95naac@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.raidighicollege.in/doc/AQAR_Raidighi_College_2016_2017.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.raidighicollege.in/Prospectus.html

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.01	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC

21-Mar-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Promotion of Quality Culture among students	14-Jul-2016 1	10

Post NAAC Orientation of all the stakeholders	03-Jan-2017 1	8
Organized Bonomohatsab Week with NSS	01-Jul-2016 7	50
Coordinated NAAC Peer team visit	26-Sep-2016 3	100
Observed National Education Day	11-Nov-2016 1	100
Participated in P.C.Chnandra group programme and associated with the funding programme for College Library	06-Jan-2017 1	10
Participated in IQAC workshop at C.U. and interacted with External Experts.	23-Mar-2017 2	1
Encouraged NSS to participate in CU NSS programme on World Environment Day	05-Jun-2017 1	5
Assisted CAS Promotion	18-Jan-2017 1	1
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Grant in Aid	Higher Education Dept., Govt of West Bengal	2017 365	300000
Institution	Virtual Class Room	Higher Education Dept., Govt of West Bengal	2017 365	300000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. To address the great constitutional rights of education to all, irrespective of physical, social, economic, cultural and political identity our IQAC is truly meant for planning, guiding and monitoring all concerned stakeholders of the college. 2. Adaptation of Academic calendar of the University of Calcutta and consideration of implementation of Academic Planner of the college was prepared under the supervision of the IQAC. 3. Initiating and popularizing the technology based smart classroom (as per State Govt. guidance), smart conference room, LCD projectors and necessary internet connections for the concerned departments. 4. Automation of college library and getting sponsorships from nongovernmental organisation for upgradation and enhancement of library resources as well as quality assurance. 5. IQAC encourages and justifies a complete online meritbased counselling (both preadmission and post admission) oriented admission procedure for transparency and quality control as per latest Govt. Order and University guidelines in this regard.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
NAAC visit and associated preparation	1st cycle of NAAC visit was successfully completed (dated 2628th September, 2016) and the college honoured with the grade B (score 2.01) for the period 20162021.
Planning for construction of an Annex Jubilee Building with multilevel facilities.	For an Annex Building, DPR is under preparation as it houses some of the departments, e-library, ICT-enabled auditorium hall, smart classrooms and indoor sports facilities.
Use of ICT in teaching learning system	<ul style="list-style-type: none"> • Provision of Teaching Aid Software for curriculum planning and instruction materials through proper software.
Library upgradation and infrastructural development	<ul style="list-style-type: none"> • A good collection of journals for competitive exams also. • Installation of software of library, full automation in library is in the way of completion. • Received Donation from Private

	Organisations like P.C. Chandra, Kolkata.
Upgradation of college campus infrastructure	<ul style="list-style-type: none"> • Canteen • Gardening • Campus Map • Wi-fi hotspots • Waste Containers • Green Generators • Purified water facilities • CCTV Cameras • Walking Channel for PH (Physically Handicapped)
Motivation for submission of Research Projects	• 02 minor research projects were submitted to different authorities for sanction
Renovation of existing facilities	• Installation of Air condition in Server room, IQAC, seating arrangements & wall almirah for all science departments and some of the humanities departments, up-gradation of teacher's lounge, revolving chair for IQAC room, modernisation of all previous and new toilets and augmentation of previous electrical and electronics arrangements.
Use Computer and modern technology in all possible sectors of college management.	<ul style="list-style-type: none"> • Upgradation of one room to virtual classroom with video conferencing facilities (as per State Govt. guideline) and one room to seminar-cum-smart room. • ICT development of physics, micro-biology, mathematics, geography, food & nutrition department classrooms and combined literature seminar room and IQAC room.
Initiation of Career Counselling.	• Motivational talk and interactive sessions by individual experts / organizations.
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Governing Body</td> <td style="text-align: center;">04-Sep-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Body	04-Sep-2019
Name of Statutory Body	Meeting Date				
Governing Body	04-Sep-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	26-Sep-2016				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2017				

Date of Submission	28-Mar-2017
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution is affiliated to the University of Calcutta and has to abide by the curriculum designed by the parent University. At present, the college offers undergraduate Honours and General courses in English, Bengali, History, Geography, Political Science, Education, Mathematics, Physics, Zoology, Microbiology, Food and Nutrition. It also offers General courses in Sanskrit, Chemistry and Botany.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BSc	Hospital Internship at Diamond Harbour District Hospital on Hospital Management, Patient's Diet & Case studies by Food and Nutrition Department.	19
BA	Geography Field Excursion (17th-28th Nov) at Uttarakhand	60
BSc	Field Excursion by Botany department on 22.2.17 at Narendrapur Ramakrishna mission Medicinal Plant Garden	12
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
General feedback from students obtained from daily classes is analysed by departmental teachers and Academic Council and finally if needed Governing Body takes necessary initiatives.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Bengali (H)	121	695	135
BA	English (H)	85	151	52
BA	Education (H)	75	535	57
BA	Political Science (H)	61	252	68
BA	History (H)	103	299	106
BA	Geography (H)	73	276	63
BSc	Mathematics (H)	36	69	33
BSc	Physics (H)	24	86	17
BSc	Zoology (H)	24	153	28
BSc	Microbiology	19	59	16

	(H)			
BSc	Food & Nutrition (H)	31	90	28
BA	General	1500	1151	1068
BSc	Genral	200	46	27
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	3066	0	21	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
31	21	10	0	0	20

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

No, authorised and documented Students Mentoring System in College.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3066	21	1:146

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	10	14	10	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per University of Calcutta strict and structured guidelines

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As per University of Calcutta strict and structured guidelines

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.raidighicollege.in/Courses.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
08	BA	Bengali Honours	55	43	78
08	BA	English Honours	14	13	92
08	BA	History Honours	42	27	64
08	BA	Geography Honours	50	44	88
08	BA	Political Science Honours	14	13	92
08	BA	Education Honours	21	17	94
09	BSc	Mathematics Honours	36	27	81
09	BSc	Physics	4	2	50
09	BSc	Zoology Honours	11	10	91
09	BSc	Food & Nutrition Honours	18	17	95
11	BA	All Humanities	516	117	23
12	BSc	All Science	42	27	64

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	1.5	1.22
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	MICRO BIOLOGY	2	4.9
International	PHYSICS	3	1.57
National	BENGALI	1	00
National	HISTORY	2	3
National	GEOGRAPHY	4	00

International	HISTORY	1	2.29
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
MICRO BIOLOGY	1
HISTORY	2
ENGLISH	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
A Possible Role of the FullLength Nascent Protein in PostTranslational Ribosome Recycling	Das, D., Samanta, D., Bhatta charya, A., Biswas, Arunima, Das, A., Ghosh, J., Chakrabarti, A., Das Gupta, C.	PLOS ONE	2017	2	AFFILIATION~ A. Department of Biophysics, Molecular Biology and Bioinformatics, University College of Science, University of Calcutta, Kolkata, India, B. Department of Microbiology, Raidighi College, Raidighi, 24 Parganas (S), West Bengal, India	2
Acetylation of lysine 109 modulates pregnane X receptor DNA binding and transcriptional	Pasquel, D., Dorickova, A., Li, H., Kortagere, S., Krasowski, M., Biswas, Arunima,	Biochimica et Biophysica Acta	2016	4	Department of Microbiology, Raidighi College, West Bengal, India	4

activity	Walton, W., Redinbo, M., Dvorak, Z., Mani, S					
Development of Teachers Training , Post Independence Era	Sudhin Sinha	Ebong Prantik	2016	0	Department of History, Raidighi College, West Bengal, India	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	20	5	12
Presented papers	1	5	1	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen	Name of the activity	Number of teachers	Number of students
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	cy/collaborating agency		participated in such activities	participated in such activities
World Environment Day	University of Calcutta	Awareness and orientation	2	5
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
90.85	88.31

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added
Seminar Halls	Newly Added
Classrooms with LCD facilities	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully	Version	Year of automation
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software	or partially)		
Koha Open Source Library System	Partially	03.18.03	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Reference Books	197	100000	143	33000	340
Journals	11	21275	0	10321	11	31596
Others (specify)	18	204	503	5224	521	5428
Text Books	14422	5191920	240	120000	14662	5311920

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	35	10	35	0	0	8	14	100	3
Added	47	10	47	0	0	10	20	0	7
Total	82	20	82	0	0	18	34	100	10

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
32.75	30.51	27.25	25.88

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Internal purchase committee follows the rules and directives of University of Calcutta and Finance Dept. Govt. of West Bengal.

<http://www.raidighcollege.in/previoustender.aspx>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students Aid Fund	1139	104760
Financial Support from Other Sources			
a) National	SC ST OBC Minority Scholarship	1572	17801500
b) International	Nil	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Health with Yoga	21/06/2017	25	Sport Section and NSS

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations	Number of students	Number of students placed	Name of organizations	Number of students	Number of students placed

visited	participated		visited	participated	
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	6	BA Hons	English	RBU and WBUTTEPA	MA and BEd
2017	3	BSc Hons	Food and Nutrition	WBSU and IGNOU	MSc and BEd
2017	30	BA Hons	History	CU and Others	MA and BEd
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	Intra College	160
Cultural Competition	Intra College	85
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No student council in 201617 Student's Union General Secretary (newly elected) representative included in Government Body after Jan 2017 Student Union Election.
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5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The most important human resources of the college, the students are managed in a justified democratic manner. The college has a Students' Union whose elections are held annually as per University of Calcutta and Government of West Bengal directives and regulations for addressing the issues of student's affairs. The Teachers' Council and the nonteaching staff council look after the affairs of the teaching and nonteaching staff respectively as per University of Calcutta and manual. Above all, there is a Governing Body that monitors and motivates the total human resources of the college. The college's aim is to make appropriate use of the available human resources addressing the uniqueness of the concerned geographical and economical limitations.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	By college automation system (CAS) since 2015
Library, ICT and Physical Infrastructure / Instrumentation	By Koha ver 03.18.03

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	Integrated Financial MS as directed by Govt. of West Bengal
Student Admission and Support	e governance system as directed by Govt. of West Bengal like: wbknyasree.gov.in
Examination	College uses cuexamwindow.in portal

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Workshop for IQAC Coordinators and Principals by Human Resource Development Centre, University of Calcutta	1	23/03/2017	24/03/2017	2
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	10	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
21	13	3066

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

as per Govt. norms

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Donation and pond lease rent	321000	General
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6.4.3 – Total corpus fund generated

250000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Academic Council
Administrative	No		Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No

6.5.3 – Development programmes for support staff (at least three)

No

6.5.4 – Post Accreditation initiative(s) (mention at least three)

After the NAAC visit Governing Body and IQAC Team discussed the report of NAAC Peer Team and addressed the problems which includes 1. Improvement of Sports Facility 2. Motivating Teachers for Research Project 3. Orientation of Non teaching Staff for Data Management System

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Bonomohatsab (Green Plantation)	01/07/2016	01/07/2017	08/07/2017	50
2017	Empowerment Days (World day of Social Justice and Mother Tongue Day)	20/02/2017	20/02/2017	21/02/2017	50

[View File](#)**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants
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			Female	Male
World Women's Day Program	08/03/2017	08/03/2017	20	12

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Following initiatives are taken by the college to make the campus eco friendly:</p> <p>1. Energy conservation: Lights and fans are switched off by teachers, staff and students after completion of the classes so that the use of electricity can be minimized. It helps in saving energy and supports our motto of minimizing power consumption. Most of the computers have LCD monitors to reduce the usage of electricity. It also helps in conservation of electricity. The plants are watered from pond water instead of shallow pump water. This helps in energy conservation. CFL bulbs and tube lights used which claim to provide up to 70 energy saving. 2. Water harvesting: There is a pond in the college campus which is utilized for Pisciculture type activities by the college and also for watering of plants in the campus. There are so many syllabus oriented practical works like calculating BOD (biochemical oxygen demand), COD (chemical oxygen demand), photosynthetic rate of aquatic plants, zooplanktons, phytoplankton etc., for which a water body is often needed. The incampus pond facility is highly beneficial to us.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	10

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	01/07/2016	7	Bonomohat sab	Green cam passing	50

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Human Rights Day	10/12/2016	10/12/2016	50

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>Tree Plantation drives are organised regularly to create clean and green campus. A syllabus oriented plant garden and a new medicinal plant garden have recently been developed.</p>

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Two best practices which have contributed to the achievement of the institutional objectives and/or contributed to the quality improvement of the core activities of the college are given: Best Practice 1: The college has a system of fee waiver for low economic group students that sometimes extend to complete waiver of tuition fee. This is an important step which enables many poor students to get an undergraduate education. As our college is serving students of a socioeconomic backward area, special emphasis is given on SC/ST/OBC groups that justifies our institutional morality. Best Practice 2: Mangrove study campaign is carried out regularly by the college to highlight crab and fish protection and to make people aware of the importance of preserving endangered plant and animal species. This is a highly relevant and useful practice considering the geographical location and environmental situation of the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.raidighicollege.in/doc/best%20Practices%202016-2017.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

MODEL STUDENT'S UNION ELECTION: Raidighi College was a model college for conducting Student's Union Election with several unique ideas for free, fair and democratic election which was highly appreciated by concerned district administration. We had voter list with students photograph, No TCard No vote policy, E nominations, Multi organisation participation in vote with special observer system which was first in South 24 Parganas District. Weblink: http://www.raidighicollege.in/Students_Union_Election.html.

Provide the weblink of the institution

http://www.raidighicollege.in/Students_Union_Election.html

8.Future Plans of Actions for Next Academic Year

IQAC decided to 1. Initiate programme for 100 Computer literacy for all students, teachers and nonteaching staff. 2. Achieve 100 fulfilment diversity of students at the time of admission addressing the demographic pattern of the area. 3. Ensure regular student involvements in library particularly for newspaper / professional publication reading and group study. 4. Register Alumni activities for institutional resource generation and career counselling opportunity for present students. 5. Explore the scope of physical expansion of buildings and other facilities utilizing our sufficient open space.